1) General Policy Statement

It is the policy of Wake Forest Baptist Medical Center that nurses may conduct research and serve as Principal Investigators, Co-Investigators, or as team members. Nurses may be assisted by the Center for Nursing Research personnel.

a) Scope: All WFBMC Registered Nurses

b) Responsible Department/Party/Parties:
   i. Policy Owner: Center for Nursing Research
   ii. Procedure: Center for Nursing Research/Department of Nursing
   iii. Supervision: Chief Nursing Officer
   iv. Implementation: Director of Nursing Research

2) Definitions: For purposes of this Policy, the following terms and definitions apply:

a) WFBMC: Wake Forest Baptist Medical Center and all affiliated organizations including Wake Forest University Health Sciences (WFUHS), North Carolina Baptist Hospital (NCBH), all on-site subsidiaries as well as those off-site organizations governed by WFBH policies and procedures.

b) Policy: As defined in the Policy on Creating and Amending Policy, a statement of principle that is developed for the purpose of guiding decisions and activities related to governance, administration, or management of care, treatment, services or other activities of WFBMC. A policy may help to ensure compliance with applicable laws and regulations, promote one or more of the missions of WFBMC, contain guidelines for governance, and set parameters within which faculty, staff, students, visitors and others are expected to operate.

3) Policy Guidelines:

To improve nursing practice and patient outcomes via the promotion of nursing research and the implementation of evidence based practices. Guidance and direction for the development, implementation and evaluation of nursing research protocols may be obtained from the Center for Nursing Research, the Research Sub-Committee of the Innovation and Technology Cabinet and the WFUHS Institutional Review Board (IRB).

A. Wake Forest Baptist Medical Center nurses who develop research protocols need to inform the Center for Nursing Research prior to submission to the Office of Research/IRB. The Center for Nursing Research will report to the Research Sub-Committee of the Innovation and Technology
Cabinet all new submissions to the IRB. The Center for Nursing Research will assist nurses with protocol development and the IRB approval process, statistical analysis as needed and the dissemination of completed work.

B. The IRB maintains full accountability for the Human Research Protection Program. As such, the IRB reviews all research, development, and related activities in which human subjects will participate. The IRB website (https://eirb.wakehealth.edu/IRB/Ro...eEntity[OID[AC482809EC03C442A46F2C8EEC4D75D33]]) includes policies, procedures and forms required in order to conduct research.

C. Completion of the “Human Subject Protection Education” is required by Wake Forest University Health Sciences and must be completed by nurses serving as Principal Investigators (PIs), Co-Investigators, research team members, clinical study coordinators, or project managers. This education must be renewed every 3 years. This education is accessible on-line through the Collaborative Institutional Training Initiative (CITI) course developed at the University of Miami: https://www.citiprogram.org/dev/aboutus.asp?language=english

4) Review/Revision/Implementation
   a) Review Cycle: This policy shall be reviewed by Center for Nursing Research at least every three years from the effective date.
   b) Office of Record: After authorization, the Nursing Department shall house this policy in a policy database and shall be the office of record for this policy.

5) Related Policies
   Wake Forest University School of Medicine Human Research Protection Program Policies and Procedures

6) Governing Law or Regulations
   The Belmont Report
   45 CFR 46

7) Attachments
   None

8) Revision Dates
   3/09; 5/13, 1/17
To whom it may concern:

I have reviewed and authorize the Center for Nursing Research policy.

[Signature]
Cathleen A. Wheatley
VP Clinical Operations – Chief Nursing Executive
Wake Forest Baptist Medical Center

[Date]
11/5/17